



Board Member Role Description

Role Title: Passion Impact Board Member
Department: Board of Directors
Confirmation: Confirmed by Passion Impact Board Members on November 11, 2020
Description:

The work of the Board is to serve the organization through governance and specific projects that support the mission. This includes determining appropriate organizational performance, upholding fiduciary responsibility, guiding the direction of the organization, and maintaining the vision and mission of Passion Impact. The Board will exhibit the mission and values of Passion Impact as a strength that will help grow our community.

Values

We believe students deserve equitable access to resources and to be their authentic selves within communities they share with one another.

Curiosity

Search for ways to continuously make your community and yourself better.

Connections

Recognize inherent and possible ways to collaborate with others.

Growth

Understand how to feed your gift of giving that will make your impact more meaningful.

Joy

Sustained sense of satisfaction in knowing that your efforts are meant to better your community.

Mission

We engage with students to foster self-awareness, interpersonal understanding, and social justice through civic leadership.

Vision

Passion Impact students are self-affirmed community members who pursue their passions to achieve a healthier world.

Shared Board Responsibilities

Overall

1. Prepares, attends, and contributes for all meetings.
2. Communicates promptly and via Zoom, Slack, Email, Text, or Phone.

Staff oversight

1. Hires, fires, disciplines, and manages the ED.
2. Approves the job description and compensation of the ED.

3. Supports the ED and assesses their performance.

Training

1. Receives Board on-boarding within the first month of being inducted.
2. Attends both DEI workshops annually.

Finance

1. Approves the annual budget.
2. Monitors budget and regular financial reports.
3. Ensures the proper internal controls are in place.



4. Submits any governmental required financial documents including, but not limited to: 990 and the CT-12.

Resource Development

1. Ensures that there are financial resources, including either making personal donations, donor or funder introductions, writing grants, and/or serving on the Development Committee.
2. Supports the revenue generating corporate sponsorship of programs.
3. Serves as a bridge to the community in obtaining contacts for potential donors and sponsors.

Board Selection

1. Recruit additional community members to apply to the Board.
2. Fill any vacancies on the Board of Directors that may occur during the Board calendar year.

Compliance

1. Ensures the organization stays aligned with its mission and values in addition to complying with all federal and state laws.

2. Upholds all bylaws and training requirements.

Leadership and Planning

1. Provides leadership over the organization with full authority and power granted to Boards of Directors of nonprofit corporations under the laws of the State of Oregon and the State of Texas.
2. Ensures legal and ethical integrity and maintains accountability.
3. Determines the organization's mission and goals with guidance from students, staff, volunteers, and the community.
4. Approves appointment of chairpersons of standing and special committees.

Advocacy

1. Promotes PI in individual circles of influence and enhances the public image of PI.
2. Connects PI to areas of education, society, and civic engagement that tie to our mission.

Individual Board Member Responsibilities

Committees

1. If not an Officer on the Board, sits on at least one committee and attends regular meetings while remaining abreast of committee activities.
2. Delivers the committee's progress report at regular Board meetings.
3. After each Board meeting, reviews and communicates Board decisions affecting their committees.

Student Connection

1. Volunteers at least once per year with students in our programs.

2. Makes an effort to know students in our programs on a personal basis.

Inclusion

1. As per PI's Inclusion Statement, understands constituents to make the most equitable decisions to develop stronger communities.